United States Bankruptcy Court



Central District of California
Roybal Building

255 E. Temple Street, Suite 1482 Los Angeles, California 90012-3334

> Telephone: (213) 894-8980 FAX: (213) 894-1336

Procedures Regarding Los Angeles Appearances on Riverside Cases

1. A written request must be mailed or faxed [(213) 894-1336] to the Court as soon as possible, but <u>at least</u> a week prior to the hearing:

Hon. Sheri Bluebond United States Bankruptcy Court 255 East Temple Street, Suite 1482 Los Angeles, CA 90012 Attn: Law Clerk - Marie Houle or Jennifer Joseph

- 2. The written request must contain the following information:
 - a) the name of the case and the bankruptcy case number (and adversary number, if applicable);
 - b) the date and the time of the hearing;
 - c) the reason for the Los Angeles appearance; and
 - d) contact information including email address and telephone number.
- 3. Once the Judge has reviewed the request, the Law Clerk will advise via email whether a Los Angeles appearance is authorized.
- 4. The Law Clerk will advise the Court Recorder and Courtroom Deputy of the approval of the request, so that they are aware of the Los Angeles appearance.

LA.Appearances Rev. 8/08 N/mydocs/wp/wendy